

**TOWN OF RIVERHEAD  
PUBLIC NOTICE**

**PLEASE TAKE NOTICE** that a public hearing will be held before the Town Board of the Town of Riverhead, at Riverhead Town Hall, 200 Howell Avenue, Riverhead, New York, on the 21<sup>st</sup> day of April, 2009 at 7:20 p.m. to consider a local law amending Chapter 108 entitled “Zoning”, Section 108-56.1 entitled “Sign Permits” of the Riverhead Town Code as follows:

**CHAPTER 108  
ZONING**

§108-56.1. Sign permits.

C. Issuance of sign permit.

(1) Architectural Review Board referral.

- (a) Upon receipt of a complete application for a sign permit, the Building Department Administrator shall refer the application to the Architectural Review Board for its recommendation. The applicant may request to appear before the Architectural Review Board in order to review the sign design and facilitate the process.
- (b) The Architectural Review Board shall provide a recommendation to the Building Department within 30 days of its receipt of the Building Department referral. Applications not acted upon by the Architectural Review Board within 30 days of the receipt of the application shall be deemed approved.

(2) Appeal procedures.

- ~~(a) An applicant may appeal to the Riverhead Town Board any determinations of the Architectural Review Board with respect to the illumination or design of a sign.~~
- (b) An applicant may appeal to the Zoning Board of Appeals with respect to the illumination or design of a sign or for a variance from any property line setbacks or sign dimensions as provided in this chapter of the Town Code.
- ~~(c) Any appeal not acted upon by the Town Board or the Architectural Review Board within 30 days shall result in the automatic approval of the sign.~~

(3) Building Department approval.

- (a) Upon receipt of ~~the~~ a recommendation for approval of the Architectural Review Board, the Building Inspector shall issue a sign permit to the applicant. Each sign permit shall be numbered in accordance with a numbering system to be designated by the Building

Inspector. In the case of an application for a sign permit made in connection with an application for site plan approval, the sign permit shall be issued by the Building Inspector upon issuance of a building permit following approval of the site plan including proposed signs.

- Underline represents addition(s)
- Strikethrough represents deletion(s)

Dated: Riverhead, New York  
March 17, 2009

BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF RIVERHEAD

DIANE M. WILHELM, Town Clerk