

**TOWN OF RIVERHEAD
NOTICE OF ADOPTION**

PLEASE TAKE NOTICE, that the Town Board of the Town of Riverhead adopted a local law for the addition of a new Chapter 111 entitled, "Youth Bureau" to the Riverhead Town Code at its regular meeting held on May 1, 2007. **Be it enacted** by the Town Board of the Town of Riverhead as follows:

Chapter 111

YOUTH BUREAU

§111-1. Definitions.

For the purposes of this chapter, the following words and phrases shall be given the meanings indicated herein:

YOUTH — Any person under 21 years of age.

YOUTH SERVICE PROJECT — Any plan or organized activity, other than a recreation project, which has for its purpose the detection, prevention or treatment of delinquency of youth or other services directed toward youth development, and which is operated by or under the direction of the Town of Riverhead or any governmental subdivision or agency thereof.

§111-2. Youth Bureau created.

There is hereby created the Youth Bureau of the Town of Riverhead which shall be comprised of a Youth Bureau Board of Directors (hereinafter referred to as the "Board") and Director (hereinafter referred to as the "Director").

§111-3. Director.

The Director shall be the principal officer and administrative head of the Youth Bureau. The Director shall be appointed by the Town Board and shall be in the competitive class of the Civil Service.

§111-4. Duties of Director.

The Director shall be responsible for the administration of the Youth Bureau and shall be responsible for all projects conducted by the Youth Bureau, including but not limited to those projects related to the counseling and guidance of youth, and the public relations, agency coordination, and business activities of the Youth Bureau with the support and guidance of the Town Board and Youth Bureau Board of Directors. The Director shall be responsible for the preparation of the annual budget of the Youth Bureau.

§111-5. Youth Board.

A. Composition.

The Board shall be comprised of from 10-25 members at the discretion of the Town Board. The members of the Board shall be appointed by the Town Board and serve without compensation. Lay citizens shall comprise at least 50% of the total membership of the Board and be representative of the community both demographically and geographically, and may include citizens from business law enforcement, government, education, human services, religious entities, public relations, finance, and at least four youths. Public officials may comprise the remainder of the Board's membership and shall include representatives of disciplines directly concerned with the welfare of youth.

B. Powers and duties.

The Board shall be an advisory body and shall cooperate with the Director on the following programs and functions:

- (1) The development of effective policies and programs for the prevention and control of delinquency and crime by youth.
- (2) The encouragement of closer cooperation between employers, labor, schools, churches, recreational agencies, state and local employment programs, service clubs and other public and private agencies, so as to stimulate employment for youth on the basis of community planning
- (3) The review and analysis of federal, state or county grants, or grants from private individuals, corporations or associations, for the purpose of applying for such funds and thereafter allocating such funds to specific youth programs.
- (4) The review, analysis and implementation of plans for the creation or expansion of youth programs.
- (5) The compliance with all laws and rules and regulations adopted by the State of New York with reference to the advancement of youth, including but not limited to the Youth Commission Law of the Executive Law Editor's Note: See Article 19-A, Youth Commission, of the New York State Executive Law and the General Municipal Law of New York State.
- (6) The gathering, compilation and analysis of statistical records and data, including those that reflect the incidence and trends of delinquency and youthful crime, and the promulgation of guidelines and recommendations for the needs of youth.
- (7) The formulation and adoption of rules and bylaws governing the activities of the Board.
- (8) The implementation of educational programs related to the problems of

of youth and the correction thereof.

- (9) The performance of such other duties relative to the effective implementation of the intent of this chapter as may from time to time be requested by the Town Board.

C. Terms of appointment

- (1) One-half of the total number of Youth Board members first appointed by the Town Board shall be appointed for a term of one year from the date of their appointments. The remaining 1/2 of the total number of Youth Board members shall be appointed for a term of two years from the date of their appointments.
- (2) The successors to all Youth Board positions shall be appointed for a term of two years after the expiration of their predecessors.
- (3) No member may continue to serve on the Youth Board beyond the expiration of his term unless reappointed for a successive two-year term by the Town Board.

D. Removal of Youth Board members

- (1) Members of the Youth Board may be removed for cause by the Town Board.
- (2) In the event that any Youth Board member is absent from three regularly scheduled, consecutive Youth Board meetings, without previously advising the Director or Youth Board Chairperson of his intended absence, such member shall be removed from the Youth Board.

- Underline represents addition(s)

Dated: Riverhead, New York
May 1, 2007

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF RIVERHEAD**

BARBARA GRATTAN, Town Clerk