



TOWN CLERK, DIANE WILHELM

200 Howell Avenue
Riverhead, NY 11901
631-727-3200 Ext. 260

INSTRUCTIONS FOR COMPLETION OF WASTE DISPOSAL LICENSE APPLICATION

THE ATTACHED APPLICATION MUST BE COMPLETED, SIGNED AND NOTARIZED AS INDICATED AND SUBMITTED TO THE TOWN CLERK'S OFFICE AT THE ABOVE ADDRESS.

The following MUST accompany the application:

1. Copies of all registrations of all vehicles used.
2. Copies of proof of insurance for all vehicles – as well as proof of liability insurance in the event of injury to persons or property. (Full Copy)
3. Copies of all drivers' licenses of persons authorized to operate vehicles
4. County Health Inspection Report on all vehicles applying for Class 1 and Class 2 Licenses.
5. Each applicant for license, except for Class 3, shall submit to the Town Clerk a list of all customers to be served in the Town of Riverhead including customer name, street number and name of post office.
6. Signed Release Statement – attached at the end of the application form.
7. Payment of \$50.00 Application Fee for Class 1, 2 and 3 Licenses.

ALL APPLICATIONS MUST COMPLY TO THE ABOVE

NO EXCEPTIONS WILL BE MADE

2005
FOR OFFICE USE ONLY
CLASS #: _____
LICENCE FEE: _____
STICKER FEE: _____
APPLICATION FEE: _____
TOTAL FEE: _____

ACCOUNT #: _____

TOWN OF RIVERHEAD
APPLICATION FOR WASTE DISPOSAL LICENSE

Name of Firm: _____

Address: _____

Telephone: _____

List persons having a financial interest in the above named firm:

Name	Address	Social Security #
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

TYPES OF LICENSES REQUESTED
(Check all licenses required)

_____ Class 1 Licenses: Required of all persons engaged in the business of collecting or removing solid waste from premises defined as NON-RESIDENCES, including any person who collects or removes solid waste from non-residence premises which he or she does not own, lease or occupy, whether or not such person is engaged in the business of collecting or removing solid waste. **Annual Fee: \$250.00 PLUS Application Fee: \$50.00 PLUS \$50.00 each truck.**

_____ Class 2 Licenses: Required of all persons engaged in the business of collecting or removing solid waste from RESIDENTAL premises. (If a Class 1 License is currently held, there is no fee required for a Class 2 License.) **Annual Fee: \$250.00 PLUS Application Fee: \$50.00 PLUS \$50.00 each truck.**

_____ Class 3 Licenses: Required of all persons who collect or remove from any premises in the Town of Riverhead any of the following materials; construction and demolition debris; land clearing debris; bulk waste. A Class 3 License shall not be required if such person removes such materials from premises which he/she owns, leases or occupies. **Annual Fee: \$250.00 PLUS Application Fee: \$50.00 PLUS \$50.00 each truck.**

\$ _____ **TOTAL FEES**